

**STRATFORD CITY COUNCIL
REGULAR MEETING
August 14, 2023**

The Stratford City Council met in regular session on Monday, August 14, 2023, with Mayor Pro-Tem Brian Ouverson calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Catherine Bergman, Carol Bergman, Terry Bryan, and Brian Ouverson. Council member HT Buie was absent. Also present were Toni Larson, Kendall Ansel Project Representative for Bolton & Menk, Rick Woodard, Brad Larson, Maddy Daniels and Kim Leeds.

Moved by Catherine Bergman, seconded by Terry Bryan to approve the tentative agenda. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Brian Ouverson – aye. Motion carried.

Moved by Carol Bergman, seconded by Terry Bryan to approve previous meeting minutes from July 10, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Brian Ouverson – aye. Motion carried.

During Public Comments and Presentations, Rick Woodard addressed the council concerning the yield signs around town. He went on to explain that years ago, they were set back and hard to see and that those needed to be addressed. He also spoke to the council concerning the City of Stratford south lot. It was explained that large logs, wood chips and weeds that are located on the lot are attracting rodents. City Manager Leeds told him that she would look into it.

Moved by Carol Bergman, seconded by Catherine Bergman to approve the consent agenda as follows: Financial Report for July 2023, Current Claims since Previous Council Approval for \$29,866.14, and Delinquent Utility Account Report. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Brian Ouverson – aye. Motion carried.

Council reviewed the Letter of Interest received from Brian Ouverson for Mayor seat that was vacated on July 21, 2023.

Moved by Terry Bryan, seconded by Catherine Bergman to appoint Brian Ouverson to the vacated Mayor seat with term commencing August 14, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Brian Ouverson was appointed by council as Mayor of the City of Stratford, Iowa with his term to commence on August 14, 2023.

Moved by Carol Bergman, seconded by Catherine Bergman to table building permit with variance from Josh Savage for property located at 415 Willow Street due to the owner being closer than fifteen feet to adjacent property line and council is concerned that this will obstruct vision at the

intersection of Ross Avenue and Willow Street. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve using Local Option Sales and Service Tax funds allocated for pool for the repairs to the pool heater from Wingers Companies for \$788.83. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Catherine Bergman, seconded by Terry Bryan to approve Ziegler quote for Transfer Switch Inspection for the generators for the water plant and large lift station. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Kendall Ansel from Bolton & Menk, Inc. gave council an update on the west Tennyson Avenue Watermain Project. Kendall explained that all the new watermain had been installed, all the bacteria and pressure testing had been done, and residents services had been cut in. They are currently doing clean up and in the next month the City will see payables for the retainage, a change order, and a final completion on the project on next month's council agenda.

Moved by Terry Bryan, seconded by Catherine Bergman to approve Payables #1 for \$40,356.95 for the West Tennyson Avenue Watermain Project as follows: Jet Drain & Excavating for \$40,356.95. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Carol Bergman, seconded by Terry Bryan to approve quote from D & J's Complete Tree Service, Inc. for \$600.00 to remove one split tree and grind stump in the City Park. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve Maddy Daniels letter of resignation effective August 18, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Carol Bergman, seconded by Terry Bryan to approve the Deputy City Clerk job description. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to authorize posting of the Deputy City Clerk position based on the job description with deadline for applications of August 30, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Catherine Bergman, seconded by Terry Bryan to approve United Cooperative's request to widen driveway as long as they follow current ordinances on the east side of Shakespeare Avenue. Roll call vote: Catherine Bergman – aye, Carol Bergman – abstain, Terry Bryan – aye. Motion carried.

Moved by Carol Bergman, seconded by Catherine Bergman to acknowledge the Street Finance Report for fiscal year ending June 30, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve the Vendor Agreement for electric for FY 2023-2024 Low Income Home Energy Assistance Program with Upper Des Moines Opportunity. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to approve using Local Option Sales and Service Tax allocated for the pool to purchase two chaise lounge chairs for \$119.00 plus tax and shipping. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Terry Bryan, seconded by Catherine Bergman to approve the first reading of Ordinance 2023-02 – An ordinance amending the Code of Ordinances of the City of Stratford, Iowa, by adding a yield sign on the southwest corners of Milton Street at the intersections of Milton Street and Avon Street and Milton Street and Byron Street. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to adjourn at 7:53 p.m. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye. Motion carried.



Brian Oувerson, Mayor

Attest:



Maddy Daniels, Deputy City Clerk