

**CITY OF STRATFORD CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
WITH NOTES FOR COUNCIL**

Mayor Brian Ouverson	Council Member Carol Bergman
Council Member Catherine Bergman	Council Member Terry Bryan
Council Member Chase Haman	Council Member Clark Conklin

Date of Meeting: Monday, January 08, 2024
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249
Time of Meeting: 7:00 p.m. for Regular Meeting

- I. 6:30 p.m. Call to Order and Roll Call for Budget Work Session.
 - A. Fiscal Year 2025 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 11, 2023.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)
- VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
 - A. Financial Report for December 2023
 - B. Current Claims since Previous Council Approval for \$21,765.77
 - C. Consider Authorize payment to Stony Creek Landscapes for \$600 for tribute plaques using Hamilton County Freedom Rock Park funds.
 - D. Consider Authorization payment to JB Concrete for \$763.70 for base of the Speed Limit Sign
 - E. Stratford Country Store for renewal of Class E Liquor License LE#003829
 - F. Delinquent Utility Account Report
- VII. **Items for Discussion/Action:**
 - A. Consider Resolution 2024-01 – City of Stratford City Council Procedural Rules.

- B. Consider approval of Catherine Bergman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence.
- C. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- D. Approve member and alternate for Ioway Creek Watershed Mgt. Authority
- E. Approve Tree Board Committee Members as appointed by Mayor.
- F. Approve board member and alternate for Hamilton County Emergency Management board.
- G. Approve board member and alternate for Webster County Emergency Management board.
- H. Approve board member and alternate for Hamilton County E-911 Service board.
- I. Approve Personal Committee for City of Stratford for calendar year 2024
- J. Approve Resolution 2024-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2024.
- K. Consider approval of the 28E Agreement with Hamilton County Sherriff for Law Enforcement at a rate of \$20 per capita
- L. Consider approval of returning fund balance from the 2022 Watermain project back to Security Savings Bank
- M. Consider Fiscal Year 2024-2025 Library Budget request
- N. Consider Fiscal Year 2024-2025 Rescue Department budget request
- O. Consider Fiscal Year 2024-2025 Fire Department budget request
- P. Consider Fiscal Year 2024-2025 Arbor Budget request
- Q. Consider payroll increases for city staff
- R. Discuss the sale of Chipper back to Vermeer Sales & Service
- S. Consider approval to give the extra ipad to Fire/Rescue for reporting
- T. Consider Iowa Rural Water Association Board of Director's Ballot for 2024/2025
- U. Consider approval of request to hold a budget work session at 6:30 pm before the February 12, 2024 regular council meeting

VIII. Ordinances and Other Resolutions:

- A. Consider approval of Ordinance 2023 –03 – An Ordinance amending the Code of Ordinance of the City of Stratford, Iowa, by amending Chapter 135 pertaining to mailboxes
- B. Consider approval of Ordinance 2023 -04 – An Ordinance amending the Code of Ordinance of the City of Stratford, Iowa, by adding Yield Signs on the northwest and southeast corner of Avon Street and Byron Street at the intersection of Milton Street
- C. Consider approval of Ordinance 2024-01 – An Ordinance §92.02; by setting new rates as established under 2012-08
- D. Consider approval of Ordinance 2024-02 – An Ordinance §99.07 by setting new rates
- E. Resolution 2024-03 – A Resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.

- F. Resolution 2024-04 – A Resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2024.
- G. Resolution 2024-05 – A Resolution authorizing payment of certain types of expenditures prior to council approval.
- H. Resolution 2024-06 – A Resolution adopting policies on access to customer’s utility records.
- I. Resolution 2024-07 – A Resolution naming depositories for city funds and signators for depositories.
- J. Resolution 2024-08 – A Resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.
- K. Resolution 2024-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.
- L. Resolution 2024-10 – A Resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.
- M. Resolution 2024 –11 – A Resolution adopting a records management and retention policy
- N. Resolution 2024 – 12 – A Resolution approving City of Stratford financial policy statement
- O. Resolution 2024 – 13 – A Resolution re-establishing the Stratford Public Library trust fund
- P. Resolution 2024 – 14 – A Resolution re-establishing Stratford Volunteer Fire Department Capital Equipment reserve fund

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Bryan Ouverson
- B. NCIRWSA (FD Landfill) – Larry Runyan
- C. Ioway Creek Watershed – Terry Bryan

XI. Information for Council:

- A. Library Minutes November 7, 2023
- A. Library Minutes December 5, 2023

XII. Council Members’ Comments.

XIII. Mayor’s Comments.

XV. Adjournment.