

**CITY OF STRATFORD CITY COUNCIL
REGULAR MEETING NOTICE AND AGENDA
WITH NOTES FOR COUNCIL**

Mayor Brian Ouverson	Council Member Carol Bergman
Council Member Catherine Bergman	Council Member Terry Bryan
Council Member Clark Conklin	Council Member Chase Haman

Date of Meeting: Monday, January 13, 2025
Place of Meeting: Stratford City Hall, 805 Shakespeare, Stratford, IA 50249
Time of Meeting: 7:00 p.m. for Regular Meeting

- I. 6:30 p.m. Call to Order and Roll Call for Budget Work Session.
 - A. Fiscal Year 2026 Budget and Capital Improvement Plan discussion
- II. Call to Order, Pledge of Allegiance and Roll Call for Regular Meeting.
- III. Approval of Tentative Agenda.
- IV. Approval of Minutes from Previous Regular Meeting on December 9, 2024 and Special Meeting Minutes December 19, 2024.
- V. **Public Comments and Presentations.** This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting. (Please limit presentation at 2 to 5 minutes)
- VI. **Approval of Consent Agenda.** Items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion or vote on these items unless a Council Member or a member of the audience so requests, in which event the item will be removed from the Consent Agenda and considered after the other items listed on the Agenda.
 - A. Financial Report for December 2024
 - B. Current Claims since Previous Council Approval for \$21,274.38
 - C. Stratford Country Store for renewal of Class E Liquor License LE#0003829
 - D. Delinquent Utility Account Report
- VII. **Items for Discussion/Action:**
 - A. Consider Resolution 2025-01 – City of Stratford City Council Procedural Rules.
 - B. Consider approval of Catherine Bergman as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor’s absence.

- C. Approve board member and alternate for No. Central IA Regional Solid Waste Agency.
- D. Approve member and alternate for Ioway Creek Watershed Mgt. Authority
- E. Approve Tree Board Committee Members as appointed by Mayor
- F. Approve board member and alternate for Hamilton County Emergency Management board.
- G. Approve board member and alternate for Webster County Emergency Management board.
- H. Approve board member and alternate for Hamilton County E-911 Service board.
- I. Approve Personal Committee for City of Stratford for calendar year 2025
- J. Approve Resolution 2025-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2025
- K. Consider Approval of Addendum #1 to Professional Service Agreement with Bolton & Menk to complete review of drainage concerns for area north of Dryden St being tiled and connected to City Storm Sewer System not to exceed \$8,000
- L. Consider request from Joel & Kelsey Peterson at 1024 Teneyck Avenue to extend the driveway approach project until the spring of 2025
- M. Consider approval request from Coyce Carlson for bottled goat at 1331 Tennyson Avenue
- N. Consider driveway request from Keith Leeds at 609 Teneyck Ave for an additional driveway for his property
- O. Consider approval to tape record council meetings in future
- P. Consider approval of joint public service agreement providing for division of fees for engineering and construction for HMA Resurfacing Project HSIP-SWAP-CO40(113) -FJ-40 on Hamilton County Route R21
- Q. Review Water/Sewer rates
- R. Consider Fiscal Year 2025-2026 Library Budget request
- S. Consider Fiscal Year 2025-2026 Rescue Department budget request
- T. Consider Fiscal Year 2025-2026 Fire Department budget request
- U. Consider Fiscal Year 2025-2026 Arbor Budget request
- V. Consider payroll increases for city staff
- W. Discuss chapter 140 Driveway Regulations
- X. Consider approval of Ordinance 2025-01 – An Ordinance amending the Code of Ordinances of the City of Stratford by amending Chapter 140 Driveway Regulations
- Y. Discuss and approve posting Maintenance/public works position
- Z. Consider approval of request to hold budget work session at 6:30 pm before the February 10, 2025 regular council meeting

VIII. Ordinances and Other Resolutions:

- A. Resolution 2025-03 – A Resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses.
- B. Resolution 2025-04 – A Resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2025.

- C. Resolution 2025-05 – A Resolution authorizing payment of certain types of expenditures prior to council approval.
- D. Resolution 2025-06 – A Resolution adopting policies on access to customer’s utility records.
- E. Resolution 2025-07 – A Resolution naming depositories for city funds and signators for depositories.
- F. Resolution 2025-08 – A Resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries.
- G. Resolution 2025-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts.
- H. Resolution 2025-10 – A Resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05.
- I. Resolution 2025 –11 – A Resolution adopting a records management and retention policy
- J. Resolution 2025-12 – A Resolution approving the City of Stratford Identity Theft Prevention Program
- K.

IX. City Manager and Maintenance Supervisor Report:

X. Board/Committee Reports:

- A. Arbor Committee – Catherine Bergman
- B. NCIRWSA (FD Landfill) – Brian Ouverson
- C. Ioway Creek Watershed – Terry Bryan

XI. Information for Council:

XII. Council Members’ Comments.

XIII. Mayor’s Comments.

XV. Adjournment.